Colorado
4-H Online
(re) Enrollment

Beginning a new Colorado 4-H Year!

Logging in
URL: co.4honline.com

4-H families that are re-enrolling

- Enter the email address and password that you previously used in 4-H Online to "Sign in". (If password is not working, Click **"Reset password"**)

4-H families enrolling for the first time

- **Contact your local county extension office prior to beginning your online enrollment.**
- Click the link "Don't have an account?"
- Select "Colorado" and then "Colorado 4-H Youth Development".
- Select the county
- Enter your family's contact information and set a password.
- Click "Create Account"
- Enter your family's address information and click "Verify."
- At any time should you have any questions or issues, please contact your local county extension.
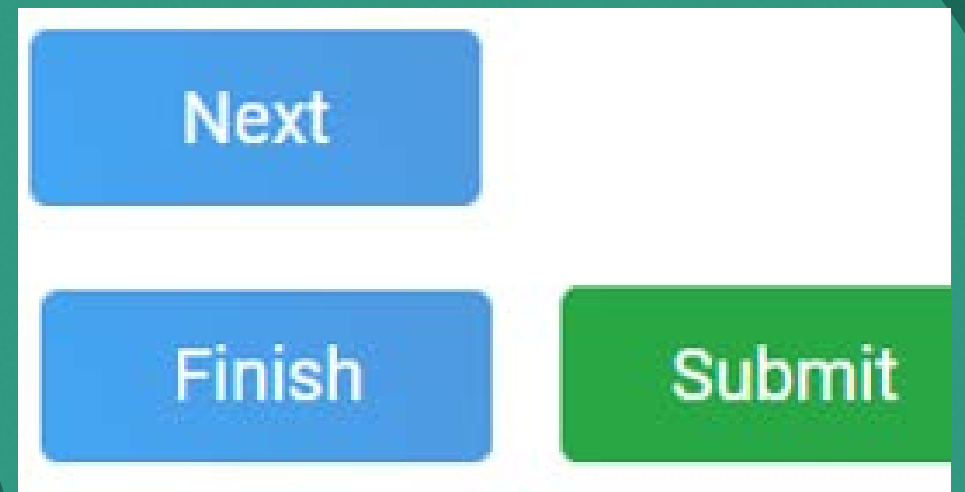
Login Troubleshooting

If you have previously created a 4-H Online account, 4-H Online will prevent you from creating a new account based on your email address, mailing address and/or phone number. This can sometimes be resolved with the on-screen prompts; other times staff assistance may be needed. Questions, contact your local extension staff.

4-H
Online
4-H ENROLLMENT AND EVENT REGISTRATION

Email

Password

Sign in

Don't have an account?

Reset password?

Help Hints:
Look for these buttons!

Throughout the enrollment process, look for the **Blue** buttons to proceed, and ultimately, the **Green** button to 'Submit'.

Next

Finish

Submit

Re-enrolling a previous 4-H youth member

- Click on **"Member List"** to see existing member records.
- Click "**Enroll Now**" for the member you're re-enrolling.
- Select the member's current school Grade, click **Next** and then "Confirm" to enroll as a Club Member.
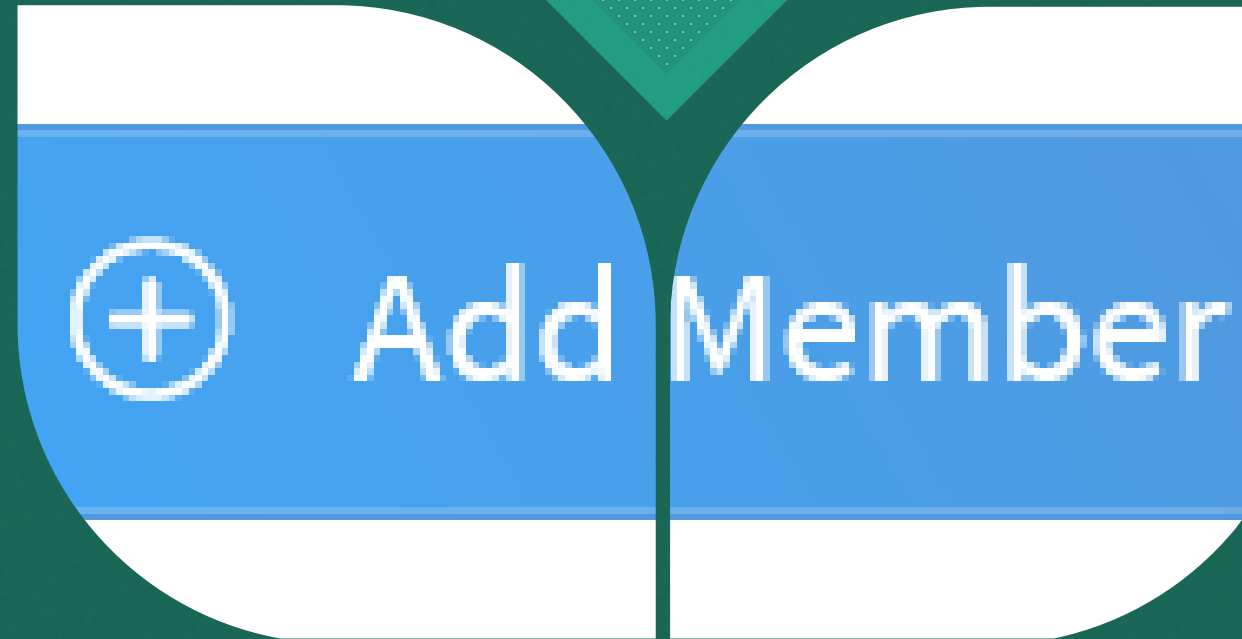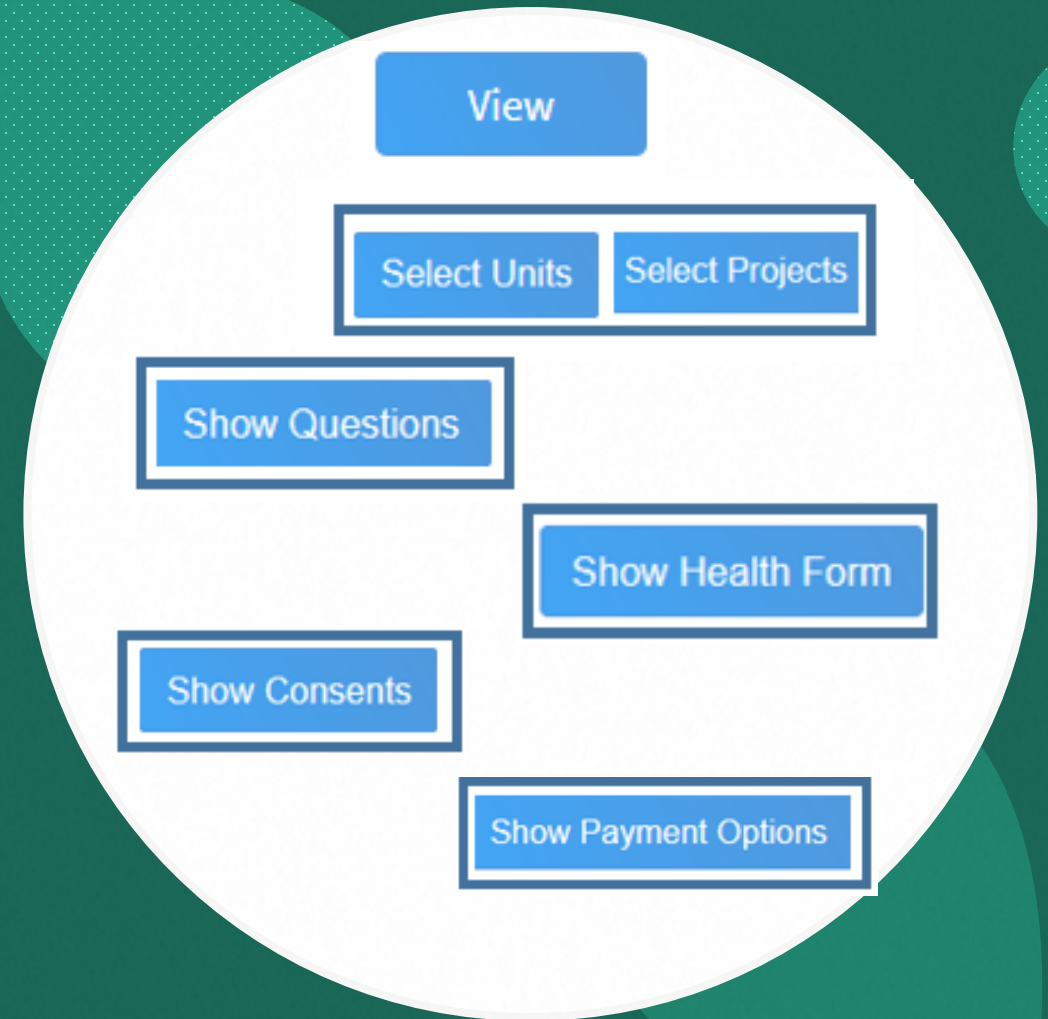- Proceed through the next several screens to complete enrollment

Enrolling new 4-H youth member (s)

- Step 1: Create a Member Profile

  - Click "Add Member"

  - Click on the "4-H" Program and then "Next"

  - Enter the requested information on the next screens to create the new member's profile. *NOTE: A unique email is required for each 'new' profile*.

  - The profile will remain in place (along with member information for future events and enrollments.

  - Click on "I want to join 4-H as a New or Returning 4-H Member", then Finish

⊕ Add Member

Additional Information and Tips for Enrolling

- **View** – Allows the end-user to update the "Members" profile
- **Enroll Now** – Allows member to begin the enrollment process answering questions such as:
Choosing a 4-H Units (Clubs) and Project – contact local extension staff should questions arise. Use the other "**Blue**" buttons to your advantage!
- Tell Us About You, Upload profile images, county forms, and more!
- Sharing health information isn't required but helpful, if needed during county, district, regional or state events. The only requirement are signatures to agree or disagree on emergency situations.
- **Required Consents** for Members and Parents to Sign each 4-H Year (Code of Conduct, Participation, and Photo Release) – Only if a member takes an animal project the Animal Care and Housing Form is required per project.
- Unless otherwise noted, all payment and questions should be directed to your local extension office. *NOTE: Always check with the county for all FEES, there may be additional county and/or club fees not listed on-screen*

What Next?

Once submitted, an email will be sent from the 4-H Online system, this serves as a confirmation.

➢ In the days following your submissions the following will happen: **Enrollment Approved**

➢ Enrollment Sent Back to Member – The County needs some corrections, then you would resubmit for review.

➢ Questions, contact your local county extension office.